

78-5-3107

Acc 4-6

11 March 1954

MEMORANDUM FOR: Chief of Admin/FE Division/DDP

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ATTENTION :

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SUBJECT : Disposition of Balance of Outstanding Advance
to [REDACTED]

1. There is returned herewith your request for approval to write-off the balance of the outstanding advance to [REDACTED] together with other documents relating thereto.

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2. Since it was not ascertained that this sum was expended for official purposes prior to [REDACTED] disappearance, the balance of \$85.22, as shown on the Statement of Account dated 22 October 1953, was deducted from his final salary payment, and, accordingly, the apparent indebtedness to the Agency has been settled.

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3. From my recent conversation with you, I understand that you wish to withdraw the memorandum for write-off which, if approved, would result in restitution of this amount to the estate of subject.

[REDACTED]
Special Assistant to the
Deputy Director
(Administration)

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SA/DD/A:WEB:sh(11 Mar 54)

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